



AUCKLAND

BEEKEEPER'S CLUB inc

To learn and educate



This user guide will explain step by step how you can update your personal details on the Auckland Beekeeper's Club website.

## 1. Log into the Members area of the site

1

Go to the home page and click the Member Login button on the right hand side of the page

Member Login

Login to Auckland Beekeepers Club Inc.

Username  
your-username

Password  
.....

Remember Me ([more info](#))

[I Have Forgotten My Username or Password](#)

[Please Register Me Now](#)

2

Enter your **Username & Password**  
This would have been emailed to you when you first joined the club.

NB

If you check the **Remember Me** check box above it will remember your user name and password for next time you log in. **We do not recommend checking this on Public computer.**

If you have forgotten your **Username** or **Password**, you can click the **I have Forgotten My Username or Password** box and enter your email address

Email Address:

your-registered-email-address

1

Send Email Now

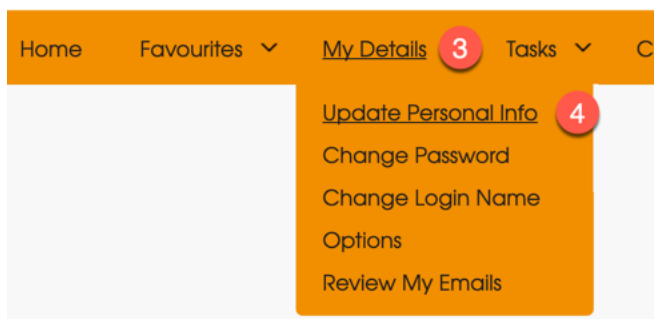
2

Login



## 2. Go to Update Personal Info

In the menu, click on **My Details** and then **Update Personal Info**



### Update or validate your Personal Info

**Address**

*Postal Address Line 1 The club mails a quarterly journal by post - hence we need your mailing address.*

4/58 Symonds Street

*Postal Address Line 2*

*Suburb - (if applicable)*

Grafton

*Town or City*

Auckland

*Post Code Please be accurate: click [here](#) to find New Zealand postcodes.*

1010

**Find an address or postcode**

58 Symonds Street

4/58 Symonds Street  
Grafton  
Auckland 1010

Postcode  
**1010**

Verify your address by visiting

<https://www.nzpost.co.nz/tools/address-postcode-finder>



**NB**

Please ensure you enter the address exactly as it is displayed on the NZ Post website.